Period	Total New Requests Received	Requests Carried Over from Previous Quarter	Total Requests Closed	Requests Closed							
				Sent Responsive Documents	No Records Available	Requests Denied	Withdrawn/	Response Times (not including withdrawn/closed for non-payment)			Requests Pending at
								≤ 10 bus. days	11-20 bus. Days	> 20 bus. Days	End of Quarter
1st Quarter (January 1- March 31)	23	1	22	16	5	0	1	20	2	0	2
2nd Quarter (April 1 - June 30)	28	2	28	25	2	0	1	26	1	1	2
3rd Quarter (July 1- September 30)	26	1	25	22	3	0	0	24	1	0	2
4th Quarter (October 1 - December 31)	19	1	18	17	1	0	0	14	2	2	2
Total for 2023	96	5	93	80	11	0	2	84	6	3	8